

SEMESTER I

FOUNDATION COURSE (PERSONALITY DEVELOPMENT)

AND MATERIAL MANAGEMENT

Computer Code-1004

Module 1.4

Evaluation Pattern: Internal Evaluation 25 Marks

External Evaluation 75 Marks

UNIT	Topic	Weightage Percentage	No. of Periods
	OBJECTIVES: The Objective of this course is to help students to Understand the Understand 1. principles of Materials Management and Materials Planning 2. Importance of materials management and Planning. 3. Concept of Personality Development and Strong Character.		
1	Importance of materials management: Definition of material management functions of materials management, Scope of materials management, challenges of material management functions of materials management materials management organization, Modern Trends in Materials management.	25	15
2	A.Materials Planning and control: What is material planing? Material Budgeting,material control. B.Value Analysis and Value Engineering: value Analysis (or value Engineering),Steps in carrying out a value analysis Exercise,Techniques of value Analysis.	25	15

3	I) Personality development: Concept of personality development -Role of morals, ethics & Values in the development of The individual. -Leadership skills -Presentation skills -Listening and negotiation skills	25	15
4	II) Personality with Strong Character: -Role of heredity Environment in individual Development -Building a character -Public and human relations	25	15
	Total	100	60

Suggested Readings

1. Material Management - an integrated Approach by Gopal Krishan, published by prentice Hall of india, New Delhi.
2. Material Management by K. Shridharan published by Himalaya Publishing House,
3. Material Management by M.V.Verma published by Himalaya Publishing House,New Delhi
4. Personality Development by Elizabeth B. Hurlock. TMH Edition
5. Personality Development by R. L. Bhatia. Ane's Student Edition.